## ventink® It's all right here

How to register for athletics and upload your physical form if you don't have an Eventlink account

- 1. Go to <u>www.eventlink.com</u>.
- 2. Click create account in the upper right-hand corner.
- 3. Search for Trinity School at Greenlawn and click the **①** next to its name. Then click Next !

Registration: Find My Schools								
Welcome to Eventlink®! Let's get your account created. If you are a licensed official please email us at <u>help@eventlink.com</u> OR call us between 8-5 Eastern at ( <u>866) 330-7710</u> to setup your account. You do not need to create a new account.								
The first thing we need to know is to which schools you would like to be subscribed. Don't worry! You can add more schools once your account is created. School Name or Zip Code: State:								
Trin	ty School at Greenlawn	Fir	M. Outerrighters					
Availa	School	Address	Zip	My Subscriptions.	School	Notifications	Daily Summary	
0	Trinity School at Greenlawn	107 S. GREENLAWN AVENUE SOUTH BEND, IN 46617	46617					

4. Complete the Eventlink Account registration by filling in the fields. Make sure you click the blue "Add Contact" to add your email. It's required! Then click







Forms & Purchases 5. Once you have finished creating your Eventlink account, click the tab. eventlink Community Search Events Event Jobs Eventlink F Forms & Purchases April 2019 My Calendars -Add Student + . Fill out the fields in the pop-up window and click Click 6. entlink Community Forms & Purchases Trinity School at Greenlaw Welcome to Eventlink Forms & Purchases! Here you can purchase items from your school and fill out forms for permission slips, camps, etc How to get started: Add: Student × Add a Student +
Select an item
Glick on the View Cart button and complete your payment Last Name: First Name Middle Name: (optional) 1 Student ID: (optional) Grade

7. Select Trinity School at Greenlawn Athletic Forms and then the Form you want to submit.

Ŧ

Save Cancel

eventlink Communit	ty	Brandon Smith (Trinity School at Greenlewn) •
Calendar Search Events Ev	ent Jobs Eventlink Pay Forms & Purchases	
Forms & Purchase	es	Trinity School at Greenlawn
Croup Control of the second se		
cventlink Communit	ty ent Jobs Eventlink Pay Forms & Purchases	Brandon Smith (Pontry School of Greenlews)
Forms & Purchase	es	Trinity School at Greenlawn
Trinity School at Greenlawn Athletic Forms Back Edit	Free Constant of the second s	

Please feel free to contact us at any time at **866.330.7710** or <u>help@eventlink.com</u>.

